

(b) Existing DDO Code: (c) DDO Type: Central Autonomous Body 8. PAO Registration Number*:
(To be filled by PAO)

(Refer instruction no.7)

I/We hereby agree and declare that the information provided in the application, is complete and true.

DDO Stamp	Signature of Authorised Signatory of DDO	Date:
		Place:

Name of Authorised Signatory :

To be attested by PAO		Date:
PAO Stamp	Signature of Authorised Signatory	Place:
		Name of Authorised Signatory : _____
PAO Reg. No. (Allotted by CRA)		
(Refer instruction no.8)		

CRA Stamp	Received on _____
	Name of the officer: _____
	Signature of the officer: _____
(To be filled at CRA)	

Instructions for filling the form:

- The form is to be submitted to the address - Central Recordkeeping Agency, Protean eGov Technologies Limited (formerly NSDL e-Governance Infrastructure Limited), Times Tower, 1st Floor, Kamala Mills Compound, Senapati Bapat Marg, Lower Parel (W), Mumbai – 400013.
- Form to be filled legibly in BLOCK LETTERS and in BLACK INK only.
- The form should be filled up completely. **Details marked with (*) are mandatory fields.**
- Each box, wherever provided, should contain only one character (alphabet/number/punctuation mark) leaving a blank box after each word.
- Email ID should be the official Email ID of the Drawing and Disbursing Officer at any of Government of India or similar websites & not of any individual person or non government websites like yahoo.com and rediffmail.com.
- Kindly provide Name of the Ministry under which DDO office is functioning.
- Kindly mention PAO Registration No. allotted by CRA to the PAO.
- Form has to be duly authorised by PAO registered at CRA. Till it has been registered, it shall retain the forms.**
- The application form in the format prescribed by PFRDA (Pension Fund Regulatory & Development Authority) can be freely downloaded from the CRA website (<http://www.nps.cra.nsdl.co.in>).
- TAN is the Tax Deduction and Collection Account Number allotted by Income Tax Department. New TAN is a ten character alphanumeric number with the following structure:
First four digits (Alphabets), Next Five digits (Numeric) and last digit (Alphabets)
It is advisable that DDO verifies from the Income Tax website whether TAN has been allotted as per the new format.
- For more information contact CRA at 022-24994200 or write to CRA at Central Recordkeeping Agency, Protean eGov Technologies Limited (formerly NSDL e-Governance Infrastructure Limited), Times Tower, 1st Floor, Kamala Mills Compound, Senapati Bapat Marg, Lower Parel (W), Mumbai – 400013.